

ELECTORAL AFFAIRS COMMITTEE
選舉事務委員會
2020/2021

Terms of Reference

職責

- To study, review and make recommendations to the Board on matters concerning TIC elections.
研究及檢討與議會選舉有關的事宜，並向理事會就議會選舉提出建議。
- To take appropriate steps to ensure that TIC elections are conducted openly, honestly and fairly.
採取恰當的措施以確保議會的選舉以公開、誠實、公平的方式舉行。
- To supervise the registration of candidates for TIC elections and the registration of company representatives for voting at TIC elections.
監督議會選舉候選人的登記以及公司投票代表人的登記。
- To supervise and regulate procedures at elections.
監督及規管選舉的程序。
- To scrutinise statements of accounts about election expenses and the relevant invoices and/or receipts submitted by candidates or elected directors.
審查候選人或當選理事所提交的選舉開支賬目及相關的發票及/或收據。

Composition

組成

- The Convenor of the Committee must be an Independent Director.
委員會的召集人必須是獨立理事。
- The majority of the members of the committee must be from outside the trade.
委員會必須有過半數的業外委員。
- The members of the Committee shall not be the members of the Directors' Election Complaint Committee at the same time.
此委員會的委員不可同時為理事選舉投訴委員會的委員。
- Observers may be invited to committee meetings on a fixed-term or ad hoc basis, but they are not allowed to move a motion or vote at the meetings.
觀察員可獲邀按固定期限列席或臨時列席委員會會議，但不可在會議上動議或投票。

Quorum and frequency of meetings

會議的法定人數及次數

- The quorum necessary for transacting general business at Committee meetings is one half of the members of the Committee plus one member present in person.
委員會處理事務所需的法定人數為委員會人數的一半再加一。
- The meetings are held as deemed appropriate.
委員會根據需要而召開會議。

Committee member list

委員名單

Convenor: 召集人：	1.	Mr MA Ho Fai <i>GBS, JP</i> 馬豪輝先生 <i>GBS, JP</i>	TIC Independent Director 議會獨立理事 Senior Partner, Woo Kwan Lee & Lo 胡關李羅律師行高級合夥人
Trade Members*: 業界委員*：	2.	Mr Paul LEUNG <i>MH</i> 梁耀霖先生 <i>MH</i>	TIC Trade Director 議會業界理事 Managing Director, Holiday World Tours Limited 旅行世界有限公司董事總經理
	3.	Mr NG Hi On <i>MH</i> 吳熹安先生 <i>MH</i>	TIC Trade Director 議會業界理事 Director, CTS (HK) MICE Service Company Limited 香港中旅國際會議展覽有限公司董事
	4.	Mr Jason SHUM 沈朝生先生	TIC Deputy Chairman 議會副主席 Executive Director, Nan Hwa (Express) Travel Service Limited 南華 (快捷) 旅行社有限公司執行董事
Non-trade Members*: 業外委員*：	5.	Dr KAM Pok Man <i>BBS</i> 甘博文博士 <i>BBS</i>	Certified Public Accountant 註冊會計師
	6.	Mr LEUNG Fu Wah <i>BBS, MH, JP</i> 梁富華先生 <i>BBS, MH, JP</i>	TIC Independent Director 議會獨立理事
	7.	Mr LI Kwok Ying <i>BBS, MH, JP</i> 李國英先生 <i>BBS, MH, JP</i>	TIC Independent Director 議會獨立理事 Practising solicitor 執業律師
	8.	Mr David TSOI 蔡大維先生	Director, Allcott, Tsoi CPA Limited 維昌會計師事務所有限公司董事
	9.	Mr Nathan WONG 黃世傑先生	Partner, Haldanes Solicitors & Notaries 何敦律師行合夥人

* In alphabetical order 依姓氏英文字母順序排列

(The Committee has three trade members and six non-trade members 委員會有三名業界委員和六名業外委員)