### 客運燃油附加費調整表格

**Passenger Fuel Surcharge adjustment form**

**填表須知 Guidance notes**

1. 航空公司如打算由下一個月一日起收取或更改客運燃油附加費，應於本月十五日前填妥本表格，並以公司電郵提交給香港旅遊業議會(議會) (fuelsurcharge@tichk.org)。

Airlines which intend to collect or adjust any Passenger Fuel Surcharges (PFSs) from the first (1st) day of the following month are expected to complete this form, and send it to the Travel Industry Council of Hong Kong (TIC) (fuelsurcharge@tichk.org) via their company email accounts no later than the fifteen (15th) day of the current month.

1. 議會將整理各航空公司所收取的客運燃油附加費資料，然後在網站上發放經整理的客運燃油附加費一覽表，以便公眾及旅行社瀏覽。

The TIC will consolidate the information of the PFSs charged by individual airlines and post the consolidated list of PFSs on its website for viewing by the public and travel agents.

1. 客運燃油附加費會一直視為有效，直至航空公司向議會提交新表格，調整現正生效的客運燃油附加費為止。

Any PFSs charged by the airlines are deemed effective until a new form is submitted to the TIC to revise the existing PFSs.

1. 客運燃油附加費一覽表將顯示各航空公司提交客運燃油附加費資料的日期。

The date of submission of PFS information by individual airlines will be included in the list of PFSs.

|  |  |  |
| --- | --- | --- |
| 航空公司名稱Name of airline | 中文Chinese: |   |
| 英文English: |   |

客運燃油附加費資料 Information of PFSs

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   | **短途航班\*****Short haul****(港元 HK$)** | **長途航班\*****Long haul****(港元 HK$)** | **其他路線(如適用)****Other routes****(if applicable)****(港元 HK$)** | **生效日期****Effective from****(年-月-日****YYYY-MM-DD)** |
| 客運燃油附加費金額 Amount of PFS |   |  |   |   |

*\* 長途航班：由香港往南北美洲、歐洲、中東、非洲、西南太平洋、印度次大陸；短途航班：由香港往亞洲 其他航點*

 *Long haul: from Hong Kong to North and South America, Europe, Middle East, Africa, the Southwest Pacific and the Indian subcontinent; short haul: from Hong Kong to other points in Asia*

聯絡人資料 (只供議會內部紀錄，不會公開)：
Information of contact person (for internal use only):

|  |  |  |
| --- | --- | --- |
|   |  |   |
| 姓名 Name  |  | 職位 Title |
|   |  |   |
| 日期 Date |  | 聯絡電話Contact number |

*August 2019*