

## Tender Notice

Tender Reference: T116/10032022/M/PW

The Travel Industry Council of Hong Kong (TIC) is inviting expression of interest from potential service providers in the provision of transportation services for the TIC StayHomeSafe Delivery Scheme in the manner and at the fees specified below:

| Description                              | Service fee per day |
|------------------------------------------|---------------------|
| 1. 40-seater and above coach with driver | HK\$5,000           |
| 2. 24- to 28-seater coach with driver    | HK\$4,500           |
| 3. 7-seater van with driver              | HK\$3,500           |

Terms and conditions:

1. All companies with a valid Travel Agents Licence are eligible to provide the above-mentioned transportation service.
2. The selected service provider(s) shall designate at least two (2) vehicles, which must be self-owned or owned by associated company with supporting proof, for the service.
3. The selected service provider(s) shall be required to provide the service during the period from 13<sup>th</sup> to 26<sup>th</sup> March 2022, which may be extended subject to mutual agreement.
4. A service day shall be 12 hours with starting time subject to service order.
5. The destination/route of the service trips will be provided at the time of order.
6. The selected service provider(s) shall ensure that all drivers assigned to provide the service possess a valid driving license and good driving manners.
7. The selected service provider(s) shall, at all times during the service period, provide and maintain the following types of insurance protecting the interests of the TIC and the service provider:
  - (i) Comprehensive Automobile Liability insurance or its equivalent, covering all owned, hired and non-owned vehicles used in connection with the service provided with combined single limits for bodily injury and property damage liability of not less than \$100,000,000;
  - (ii) Employer's liability insurance in respect of all the drivers assigned to provide the service in accordance with all applicable legal requirements; and
  - (iii) All Risk Property Insurance including Property of Others naming the TIC as a loss payee with limits of no less than \$1,000,000 covering full value of facility and

equipment to remain in force for the entire period of this contract and any option periods.

The insurance company or companies concerned shall be authorised under the Insurance Companies Ordinance (Chapter 41 of the Laws of Hong Kong). The selected service provider(s) shall be responsible for lodging claims with the insurance company or companies and shall notify the insurance company or companies within the time period specified in the policy of the occurrence of any event liable to give rise to a claim.

8. The TIC shall not be responsible for any action of the selected service provider(s) and the selected service provider(s) shall indemnify and hold the TIC or its employees harmless for death or injury to any person (third party) and / or loss of or damage to any third party property.
9. Any fines and/or court costs for parking, traffic or other offences are to be paid by the selected service provider(s).
10. The selected service provider(s) shall be responsible for filling and maintaining a sufficient level of fuel in each vehicle. All tolls, parking fee, fuel and maintenance costs are solely the responsibility of the selected service provider(s).
11. The selected service provider(s) shall abide by the security and transport regulations of Hong Kong.
12. The select service provider(s) shall maintain a clean vehicle condition throughout, both interior and exterior, at all times. The selected service provider(s) shall clean and sanitise the compartment/interior of each vehicle prior to the commencement of each day of service.
13. The selected service provider(s) shall replace any vehicle whenever the TIC considers necessary.
14. In the event of a vehicle being laid up in case of an accident, breakdown and maintenance or servicing, the selected service provider is to replace the said vehicle by a similar vehicle without having the right to claim for compensation.

TIC will require maximum 8 service providers for this transportation service. Award will be given to selected service provider(s) decided by lots if number of applications exceeded. Order will be placed with the selected service providers by rotation.

Potential service providers shall express their interest and indicate their acceptance of the terms and conditions stipulated above by sending an email to [TICSHS@tichk.org](mailto:TICSHS@tichk.org) **by 12:00 noon on Saturday, 12<sup>th</sup> March 2022.**

If you have any questions regarding this invitation, please contact Ms Kelly Mak, Project Manager, at [TICSHS.Keller.Mak@tichk.org](mailto:TICSHS.Keller.Mak@tichk.org) .