

INFORMATION ON MEMBERSHIP APPLICATION

A. Membership Criteria

There are two kinds of TIC member agent. The principal criteria for the two kinds of membership are:

ORDINARY MEMBER

1. it is a limited company incorporated or registered in Hong Kong;
2. its only business is travel-related and tourism;
3. it is a member of one of the Association Members **【Note 1】** ;
4. it has a minimum paid-up capital of HK\$500,000.- plus HK\$250,000.- for each additional branch office;
5. its controllers, directors, principal shareholders, secretary or officers or any person employed or concerned in the management of its travel-related and tourism business and each of them are respectable and honest businessmen and are otherwise Fit and Proper Persons.

AFFILIATE MEMBER

1. he is a sole proprietorship or partnership;
2. he is a member of one of the Association Members **【Note 1】** ;
3. he and his partners or any person employed or concerned in the management of his travel-related and tourism business and each of them are respectable and honest businessmen and are otherwise Fit and Proper Persons;
4. he shall **not**
 1. have any branch office; and
 2. organise or operate a tour (*he may sell outbound package tours, book air tickets, etc.*)

B. Fees

1. Entrance Fee

Ordinary member: HK\$3,000.-

Affiliate member: HK\$1,800.-

(Cheque to be made payable to “**Travel Industry Council of Hong Kong**”)

2. Annual Subscription

Ordinary member: HK\$1,000.-&

HK\$100.- per branch

Affiliate member: HK\$600.-

* Applicants who are admitted as members between 1st January and 30th June shall pay the half-yearly rate of HK\$500.- (for Ordinary Member) and HK\$300.- (for Affiliate Member) in the first year.

(Cheque to be made payable to “**Travel Industry Council of Hong Kong**”)

C. Application Documents

Please submit the following when applying for TIC membership:

1. **[Application Form for Membership]** duly completed and endorsed by the Association Member
2. Business Registration Certificate (copy)
3. Certificate of Incorporation (copy) – for Limited Company only
4. Articles of Association (copy) – for Limited Company only
5. Return of Allotments **[FORM NSC1]** or Annual Return **[FORM NAR1]** submitted to the Companies Registry (copy) and/or Letter issued by the Auditor/Solicitor to certify the paid-up capital and shareholding structure of the company – for Limited Company only
6. Incorporation Form **[FORM NNC1]** and/or Notification of Change of Director **[FORM ND2A]** reporting the latest information of directors of the company (copy) - for Limited Company only
7. Business Registration Certificate Application Form **[FORM 1(a) or FORM 1(c)]** (copy) – for Sole Proprietorship/Partnership
8. Declaration made by the company and each shareholder/director/authorised person/manager (i.e. completion of enclosed **FORM D (i)** and **FORM D (ii)**)
9. Document appointing the authorised person who must be the Chief Executive or Executive Director of the company:
 - a. Board Resolution/enclosed **FORM C** – for Limited Company;
 - b. Authorisation Letter/enclosed **FORM C (i)** – for Sole Proprietorship/Partnership
10. Travel Agent Licence and Business Permit (if applicable) issued by the Travel Industry Authority (copy)

*** Note: Apart from the documents mentioned above, the TIC may request the applicant to provide other supplementary information or documents. Application will not be accepted if documents are not submitted in full.**

For full details of membership, please refer to Articles 13 and 14 of the Articles of Association of TIC.

屬 會
Association Members of TIC

屬會名稱
Name of Association

Hong Kong Association of
Travel Agents
(HATA)
香港旅行社協會

The Federation of Hong Kong
Chinese Travel Agents
(FHCTA)
香港華商旅遊協會

International Chinese Tourist Association
(ICTA)
國際華商觀光協會

Society of IATA Passenger
Agents
(SIPA)
國際航空協會審訂旅行社商會

Hongkong Taiwan Tourist
Operators Association
(TTOA)
港台旅行社同業商會

Hong Kong Association of
China Travel Organisers
(HACTO)
香港中國旅遊協會

Hong Kong Outbound Tour
Operators ' Association
(OTOA)
香港外遊旅行團代理商協會

Hongkong Japanese Tour
Operators Association
(HJTOA)
香港日本人旅客手配業社協會

地 址
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72 Nathan Road TST Kowloon
九龍尖沙咀彌敦道72號
昌興大廈 5樓502室

Rm 1201 Tai Shing Comm Bldg
498 - 500 Nathan Road Kowloon
九龍彌敦道498-500號
泰盛商業大廈1201室

Rm 215 2/F Wing On Plaza
62 Mody Road TST Kowloon
九龍尖沙咀麼地道 62 號
永安廣場2樓215室

Rm 02, 18/F, CDW Building
388 Castle Peak Road
Tsuen Wan, N.T.
新界荃灣青山公路388號
中染大廈18樓02室

Rm B-C 20/F 88 Comm Bldg
28-34 Wing Lok Street
Sheung Wan Hong Kong
香港上環永樂街28-34號
東成商業大廈20樓B-C室

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Tsimshatsui East Kowloon
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南洋中心2座6樓606室

Room 606A 6/F Tower 1
Harbour Centre 1 Hok Cheung Street
Hung Hom Kowloon
九龍紅磡鵝翔街1號
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